

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

December 6, 2012

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF NOVEMBER 12, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. REORGANIZATION OF THE BOARD

- A. *Election of Temporary President*
- B. *Oath of Office for Newly Elected Board Members*
- C. *Nomination and Election of Officers*

The Temporary President will accept nominations for President, Vice-President and Treasurer, respectively. Officers will serve for one year with the exception of the Treasurer whose term of office expires on June 30, 2013. Board members will cast their ballots for the respective officers.

- D. *Bonding of Treasurer*

The Administration recommends approval of the bonding of the District's treasurer at \$50,000. The School Code requires that each district's treasurer be bonded. Because the Treasurer for the Southern Lehigh School District does not actually handle cash or negotiable instruments of the district, the amount of the bond traditionally has been low.

- E. *Facsimile Plates*

The Administration recommends authorization to use facsimile signature plates of the President, Treasurer, and Secretary when signing school district checks. This request is necessary each year when officers of the Board change.

- F. *Depository Resolutions*

The Administration recommends authorization for the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the district's depositories.

V. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School**Mrs. Christine Siegfried**
Middle School.....**Dr. Edward Donahue**
Intermediate School**Mr. Sean McGinty**
Elementary Schools.....**Ms. Lori Limpar**

B. *Approval of Clarity Service Group Agreement*

The Administration recommends approval of the agreement with Clarity Service Group. This is for behavioral specialist consultant services to replace Cherise Kocis who is the behavior interventionist for the high school emotional support program and currently out on leave. (VI, B)

C. *Student Trip Request*

The Administration recommends approval of the following student trip request:

Southern Lehigh High School Social Studies Department to participate in an educational tour of Italy and Greece from June 23, 2014 through July 2, 2014 with students of World Cultures and AP Psychology. (V, C)

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid list as of December 6, 2012. (VII, A)

B. *Approval of Resolution with regard to Act 1 of Special Session No. 1 of 2005*

The Administration recommends approval of the enclosed resolution to limit any real estate tax increase for 2013-14 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2013-2014. (VII, B)

C. *Bond Refinancing Presentation*

There will be a Bond refinancing presentation by Mr. Jeremy Melber, Director of Business Services. (VII, C)

VIII. SUPPORT SERVICES

IX. PERSONNEL

A. *Certificated Staff*1. *Student Teacher Assignment*

*The Administration recommends approval to extend the following student teacher placement (*previously approved at the August 13, 2012 Board meeting*):

Dawn Del Priore, Social Studies, St. Joseph's University, with *Brett Assise*, Southern Lehigh Middle School, from December 7, 2012 to December 12, 2012.

2. *Unpaid Leave*

*The Administration recommends approval of Unpaid Leave of the following staff:

Gretchen Hoff, Health and Physical Education Teacher, Lower Milford and Liberty Bell Elementary Schools, on January 21, 2013.

B. *Noncertificated Staff*

1. *Resignation*

*The Administration recommends approval of the resignation of the following staff:

Sarah Christman, Technology Facilitator, Hopewell Elementary School, effective end of business day on December 14, 2012.

2. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2012-2013 school year:

Melissa Pugh, Substitute Cafeteria Monitor, an hourly rate of \$9.45.

3. *Unpaid Leave*

*The Administration recommends approval of Unpaid Leave of the following staff:

Patricia Brown, Instructional Assistant, Hopewell Elementary School, on February 15, 2013 and February 19, 2013.

Susan Covey, Cafeteria Worker, Southern Lehigh High School, on January 4, 2013 through January 10, 2013.

Juan De Los Santos, Custodian, Liberty Bell Elementary School, on January 4, 2013.

Elizabeth Tate, Technology Facilitator, Joseph P. Liberati Intermediate School, on January 22, 2013 through January 25, 2013.

C. *Extra-Compensatory Positions*

1. *PSAT Proctors*

*The Administration recommends approval of the following staff as PSAT Proctors for the 2012-2013 school year, at an hourly rate of \$40.09:

Maureen Elliott

Joseph Helinski

Lynne Kelly

Stephanie Donald

Linda Gross

Wayne Langsdorf

Bonnie Organski

Anne Sikorski-Schneider

Tamme Westbrook

2. *PSAT Assistant Proctor/Monitor*

*The Administration recommends approval of Nancy Neefe, PSAT Assistant Proctor/Monitor for the 2012-2013 school year, at an hourly rate of \$17.12.

3. *Athletic Event Workers*

*The Administration recommends approval of the following athletic event workers for the 2012-13 school year according to the wage policy for ancillary employees (*pending required documentation*):

Joan Decker

Marilyn Funk

Karen Himmelsbach

Cailyn Breski

Madelene McDonald

Maria McDonald

Julia Mayer

Kati Yext

4. *Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2012-2013 school year:

James Binder Boys Basketball

Christine Kalogris Swimming

Erik Malmberg Wrestling

Alan Rockel Boys Basketball

X. REPORTS

A. Committee Reports

B. Superintendent's Report... Mrs. Christman

C. Strategic Plan/Middle States Report... Mrs. Lewis

XI. OLD BUSINESS

A. Second and Final Reading of New Policy

The Administration recommends a second and final reading of the following new policy: (XI, A)

#216 Pupils: *Education Records*

XII. NEW BUSINESS

A. PA-EETEP Educator Effectiveness Agreement

The Administration recommends approval of the agreement with EduLink, Inc. for PAETEP, an electronic teacher evaluation portal at a cost of \$13,866 for the three-year licensing fee (*pending solicitor's review.*) (XII, A)

B. Expulsion and Waiver of Rights Agreement

The Administration recommends Board approval of the Expulsion and Waiver of Rights Agreement for Student #121201 from Southern Lehigh High School and the provisions for the Student's alternative education program as set forth in Agreement #0032012 among the Student, Parent, and the School District as discussed in Executive Session on November 12, 2012.

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, B)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT